



ePro Manager Feature Outline

What is ePro Manager?

- Record Management Solution designed for the EMS industry
- Same database as ePro Scheduler to eliminate duplicate data between products
- Available 24/7 on any internet connection

What are the major features of ePro Manager

- Dispatch Incident Management
- Inventory Management
- Vehicle Management and Maintenance
- Field Location Management
- HR Management
- Continuing Education
- Expanded Address Book
- Integrated Calendar Management
- Online Document Management

Who has access to the software?

- Every employee can access the software
- Permission levels vary allowing each employee access only to what they need

Dispatch Incident Manager

- Interface to several leading dispatch systems to pull run information near real-time.
 - TriTech
 - Right CAD (Zoll)
 - AmbPac
 - Medical Dispatch
- Custom Medical Necessity Protocol tool to allow dispatchers to easily determine whether a call is emergency or non-emergency and whether to schedule the non-emergency call. Cuts down on non-emergency runs for which the company will not receive payment.

Vehicle Management & Maintenance (including equipment)

- Create custom profiles for every vehicle.
- Employees report vehicle problems through the Basic User Interface.
- Fleet Maintenance receives problem reports via ePro Manager and email. \
- Enter and manage daily, weekly and monthly vehicle checklists.
- Setup custom tasks list and task profiles for work tickets.
- Create work tickets for every issue in need of resolution.
- Setup Preventive Maintenance alerts by mileage, hours, recurring calendar dates or single calendar dates.
- Track vehicle and equipment usage by mileage and hours.
- View report of maintenance ticket history.
- Create records for major equipment items and track equipment testing.
- Manage inventory for each vehicle including requests, new issues and usage.
- Attach calendar items and documents to each vehicle record for easy lookup.

Field Location Manager

- Create custom profiles for every field location.
- Manage inventory for each location including requests, new issues and usage.
- Attach calendar items and documents to each field location record for easy lookup.

Master Inventory Manager

- Maintain master inventory records that are used at multiple locations and on vehicles.
- Track inventory levels and manage requests from vehicles and field locations.
- Reporting allows quick view of inventory on hand. Can issue inventory from Master Inventory to Field Locations or Vehicles
- Manage purchase orders and track deliveries of ordered items.
- Track inventory across multiple locations and vehicles from a single web-based interface.

HR (Human Resource) Manager

- Create custom employee profiles with limitless custom fields.
- Index documents and calendar items to each employee.
- Track job applications and create employee profiles upon hire.
- Post job descriptions to employee profiles.
- Incident Tracker Feature
 - Employees submit incident reports via the Basic User Interface.
 - Management groups manage cases containing related employee incident reports
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Continuing Education

- Create online and classroom courses.
- Employees take online courses and enroll for classroom courses via the Basic User Interface.
- Set licensing agency and division fulfillments for every course.
- Upload media files for online courses.
- Track required and actual credits for every employee regarding every type of city, county, state, and national license.

Expanded Address Book

- View employee address book entries along with supplier and manufacturer contact information for inventory management.

Calendar Manager

- Create and manage static and recurring calendar entries.
- Index calendar entries to employees, vehicles, or field locations.
- Employees view calendar entries from the Basic User Interface.

Online Document Manager

- Create document records and upload documents.
- Index documents to employees, vehicles, and field locations.
- Scan and upload cert cards to each employee profile.
- Revision feature allows for multiple uploads of same file without losing older file versions.
- Employees can access documents via the Basic User Interface.
- Upload company wide policy and employee handbooks for all employees to access.